



**INDUSTRIAL
RELATIONS
SOCIETY OF
VICTORIA**

NOTICE OF ANNUAL GENERAL MEETING

AND

ELECTION OF OFFICE BEARERS

The Annual General Meeting of the Industrial Relations Society of Victoria Inc.
(A0032014N) will be held on:

Thursday 1st December 2022 at 5.30pm

**The Kelvin Club
14-30 Melbourne Place, MELBOURNE**

Nominations for the positions of:

- **President**
- **Vice Presidents (4 positions);**
- **Secretary;**
- **Assistant Secretary;**
- **Treasurer;**
- **Assistant Treasurer; and**
- **Committee Members (8 positions)**

must be lodged with the Secretary by close of business by no later than
Monday 28 November 2022.

Please note that that IRSV Patron's Night Dinner will held immediately after the Annual General Meeting which we hope those attending the AGM will stay on and attend. Registration for the event can be made via the IRSV website.



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INDUSTRIAL RELATIONS SOCIETY OF VICTORIA INC. (A0032014N)
GPO BOX 1586 MELBOURNE 3001
TELEPHONE: 9614 7545
Email Address: admin@irsv.asn.au
Website: www.irsv.asn.au

AGENDA

ANNUAL GENERAL MEETING

DATE OF MEETING: Thursday 1 December 2022

VENUE: The Kelvin Club, 14-30 Melbourne Place, MELBOURNE

1 Welcome & Introduction

2 Apologies

3 Minutes of Previous Annual General Meeting – 25 November 2021

4 Business Arising from Minutes

5 Correspondence

6 Reports

6.1 President's Report

6.2 Vice President Reports

1. Flagship Functions & Events
2. Member Engagement
3. National Affairs
4. Professional Development

7 Financial Report

7.1 Treasurer's Report for financial year ended 30 September 2022

7.2 Appointment of the Auditor for 2023

8 Election of a Returning Officer

9 Election of Office Bearers and ordinary Committee Members

10 General Business



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In accordance with the Society's Rules, nominations for the following positions on the Society committee close at 5pm, Monday 28 November 2022.

- 1 PRESIDENT**
- 2 VICE PRESIDENTS (4)**
- 3 TREASURER**
- 4 SECRETARY**
- 5 ASSISTANT SECRETARY**
- 6 ASSISTANT TREASURER**
- 7 COMMITTEE MEMBERS (8)**

The Society's Rules require the Society's Committee to be comprised of members as follows: Two from management, two from unions, two from government services, two professionals and two from academic institutions.

Nominations must be in writing signed by at least two members of the Society with the written consent of the nominee.

TO THE SECRETARY IRSV, GPO BOX 1586, MELBOURNE VIC 3001 OR EMAIL: cmeallin@irsv.asn.au

WE WISH TO NOMINATE

FOR THE POSITION OF

SIGNED:

NAME:

DATED:

SIGNED:

NAME:

DATED:

I ACCEPT THE NOMINATION

SIGNED.....

NAME:

DATED:



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Nominee Checklist

1. IRSV Membership

- Is your current year IRSV membership for 1 October 2022 to 30 September 2023 been paid? If not, please renew on the IRSV website: www.irsv.asn.au by clicking the 'Renew' tab as nominees must be current financial members to be eligible for election to the Executive Committee.

2. Australian Charities and Not for Profit Commission (ACNC) Registration

- Since 2019, the IRSV has been registered as a not-for-profit organisation under the *Australian Charities and Not for Profit Commission* which require the details of the elected members to the Executive Committee.
- For this purpose, please provide the required personal details that will be kept confidential in the Table below and submit with your Nomination Form.

Title	
Family Name	
Given Name	
Date of Birth	
Address line 1 (Unit, No. & Street)	
Suburb or Town	
State	
Postcode	
Country	
Business hours phone number	
Mobile number	
Email Address	
Are you of Aboriginal origin?	
Are you of Torres Strait Islander origin?	
Main Language	
Position on Committee	
Should your name be withheld from ACNC Report publication?	
If "YES", please provide the reason?	